

# Julie Tootell

[www.julietootell.weebly.com](http://www.julietootell.weebly.com)



## *About Me:*

A self-motivated, organized individual, I have worked extensively in libraries and with children for over 15 years in a variety of settings. I am creative, adaptive and have real world experience of technology, finance, communications and marketing in a community orientated workplace.

## *Employment:*

### **Library Media Specialist—Berne-Knox-Westerlo Elementary School**

September 2018—Present— Full-time, tenure track position in a rural school teaching both Library classes to grades K– 6 and teaching Computer skills classes to grades K-6. Responsible for creating a YA section to encourage reading in the upper grades. Also created a ‘Buddy’ program where older students mentor younger students in computer skills.

### **Library Media Specialist – Long-term substitute—Lincoln Elementary School**

February 2018—June 2018— Worked in a highly collaborative elementary school environment. Taught library lessons, co-taught Social Studies lessons and created special programming for RTI and iOpal classes. These focused on areas such as coding and robotics.

### **Library Media Specialist – Long-term substitute – Draper Middle School**

September 2017 – January 2018 –Worked in the Library Media Center of the Middle School. Taught Computer Skills classes everyday to sixth grade students using the Google Suite and Chromebooks. Implemented new programs in the library to boost library use, worked closely with a wide variety of teachers and staff. Ran a bi-weekly book club for students after school.

### **Library Media Specialist- Summer Program –Watervliet Elementary School**

July - August 2017- Collaborated with teachers and administrators to create a custom curriculum based on a Harry Potter theme. Worked with students aged 4-14. Created a diverse learning environment to engage ESL and low-level readers. Brought new technology to the classroom to enhance the lessons.

### **Library Media Specialist – Long-term substitute – Bethlehem Central High School**

December 2016 – May 2017 - Worked in the Library Media Center of the High School. Taught classes as needed, creating custom lessons for their unique needs. Familiarized myself with the catalogue system, helped to oversee the new, student log-in system and offer technical assistance. I also assisted with creating new artistic displays in the library, both electronically and with traditional media. I also engaged with the students and formed lasting links with them.

### **Substitute Teacher – Bethlehem and Voorheesville School Districts**

November 2015—November 2016 Worked as a substitute teacher in these two districts filling in at short notice in a variety of classroom settings from elementary through high school. I also worked as a long-term tutor with a special needs student providing one-on-one personalized education.

## *Employment Continued:*

### **Library Coordinator—Bottisham Village College, Cambridge**

September 2013– May 2015 - Ran the Library in a local High School with over 1000 students aged from 11-16 years old. Engaged the student through social media, weekly quizzes and competitions. Also collaborated with teachers to meet the needs of students both within the classrooms and the library. Worked with the community volunteer librarians who share the space.

### **Suffolk Libraries— Newmarket Library**

June 2004— September 2013 - Performed day to day public library activities. I specialized in children's activities: Story time, singing groups, school visits and creative story telling sessions.

## *Education:*

University at Albany, NY

Master of Library and Information Science Degree, 3.95 G.P.A.

Gettysburg College, PA

Bachelor of Arts (B.A.), English Language and Literature

Averill Park High School, NY

New York State Regents Degree, Concentration in Math and Science

## *Skills Acquired:*

Opal and Destiny catalogues, Google classroom and suite, databases including Gale, EBSCO, NoodleTools, Opposing Viewpoints, World Book online and Scholastic Go!, Microsoft Office suite, Adobe Photoshop, Xara Publishing. Also taught robotics classes, coding classes, research classes and computer skills classes.

## *Awards and Affiliations:*

Awarded the Ann Gibson Scholarship in 2017 for displaying excellent commitment to youth.

Member of American Library Association, New York Library Association and YSS.

## *Contact Information:*

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